

## Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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### Minutes of

A Meeting of Board of Trustees held on

Thursday 20<sup>TH</sup> June 2024

at 7.00pm at the Settle Area Swimming Pool.

**Present: Trustees of CIO:** Colin Coleman (CC): Chair: Ian Orton (IO): Secretary: Rosie Sanderson (RS): Treasurer: Anne Galloway (AG), Mike Smith (MS) and Ian Dryburgh (ID).

**Centre Manager:** Apologies sent.

**1.Welcome from the Chair:** The Chair welcomed everyone to the meeting.

**2.Apologies:** Iain Crossley, Chris Hirst, Robert Brown, Ken Larkins and Cynthia Moorhead

**3. Declaration of Interest:** No declarations were reported.

**4.Minutes of the Meeting Held on 23<sup>rd</sup> May 2024:** The minutes were agreed as a true record of the meeting and signed by the Chair.

**5.Matters Arising Not on the Agenda:** There were no matters arising.

**6.Next Steps on Health Check for the Pool Complex:** The Secretary gave details of conversations with the Local Partnership Manager for Better and that a Zoom had been arranged for the week of 1<sup>st</sup> July with Mike, the manager and himself. As part of the process Chris was liaising with North Yorkshire Council and Anne was co-ordinating a review of staffing. The Chair noted the progress.

### **7.Annual General Meeting Thursday 18<sup>th</sup> July, 2024**

a) Publicity: Mike went through the publicity arranged for the AGM with the emphasis on inviting as many people as possible. The Chair asked about customer/member issue and the Secretary explained that by inviting everyone the unresolved issue was covered from a Charity Commission perspective.

b) Documentation: The Secretary outlined the documentation required and the Secretary added the accounts are still with the accountants.

c) Arrangements: After discussion it was agreed the café would remain open and those attending the AGM would be able to participate of light refreshments.

**8. Cost Converting Part of the Complex for Camper Van Parking:** The Secretary explained that after conversations with NYC Environmental Health he was simplifying the camper van overnight process. Both Anne and Ian agreed this was the best way forward and arrangements like using the showers were already in place. Rosie confirmed that the Honesty Box was in the process of being installed in the car park area. The Secretary added that North Yorkshire Council were now more flexible in the future use of the car park.

**10: Centre Managers Report:** The Centre Manger was not able to attend the meeting and Anne gave a verbal update.

**11: Groups:**

**11a:** As Chris was on holiday the Secretary gave details of the work of the Facilities Group including funding options and payment procedures for the latest installation of solar panels. The Chair indicated he would approach Chris to see if he could help ensure NYC paid the agreed Government Grant for the solar panels.

**11b: Finance Group:** The Treasurer introduced details of the Loan Repayments as requested by trustees at the last meeting adding that repayments to Key Fund and NYC would be completed in 2032. The Treasurer went through the Activity and Finance Monitor from 1<sup>st</sup> April 2024 commenting on targets and deliveries to date commenting on the reductions to the gas bill down from ££5533.18 in April to £2193.45 in May 2024. The Treasurer explained that as a result of work started by Elaine Owen a new quote for the annual insurance had potentially reduced the cost by £45,000. The Chair thanked the Treasurer for this very unexpected windfall and it was agreed the Treasurer could spend up to £20,000 to purchase used gym equipment. Ian indicated he was on the board of a charity that refurbished gyms and they may be able to help.

**11c: People Group:** Anne gave details of the Centre Manger now working 9am to 5pm Monday to Friday and that discussions are being held so all school sessions are within a three-day period. The next staff meeting is on Wednesday 3<sup>rd</sup> July and Ian has now joined the People Group.

**11d: Publicity and Marketing:** Mike suggested we needed more leaflets and this was agreed.

**12: Chair of Trustees:** The requirement to fill the role of Chair at the AGM was noted.

**13. Trustees:** The Secretary gave details of the number of Trustees and those who had indicated they would wish to step down in the future.

**14: Any other Business:**

The Secretary gave details of recent correspondence with representatives of a community group in Ilkley who were endeavouring to save the lido from closure by Bradford MDC. It was agreed that verbal assistance may be helpful and the group were very welcome to visit the pool but given the challenges facing Settle Pool there was not a lot more the Trustees can do.

**15: Date of Next Meeting:**

**Thursday 18<sup>th</sup> July at 7pm the Annual General Meeting**

**Signed** .....

**Chair** .....

**Date** .....