

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Meeting of Board of Trustees held on

Thursday 18th April 2024

at 7.00pm at the Settle Area Swimming Pool.

Present: Trustees of CIO: Colin Coleman (CC): Chair: Ian Orton (IO): Secretary: Rosie Sanderson (RS): Treasurer: Anne Galloway (AG), Chris Hirst (CH) Cynthia Moorehead (CM) Iain Crossley (IC) and Mike Smith (MS).

Ed Roe, Ian Dryburgh and Kath Preston attended as prospective trustees.

Centre Manager: Apologies were sent.

1.Welcome from the Chair: The Chair welcomed everyone to the meeting.

2.Apologies: Robert Brown (RB).

3. Declaration of Interest: No declarations were reported.

4.Minutes of the Meeting Held on 21st March 2024: The minutes were agreed as a true record of the meeting and signed by the Chair.

5.Matters Arising Not on the Agenda: In response to a letter from North Yorkshire Council dated 3 April 2024. It was confirmed that Mike Smith and the Secretary had been appointed as the Trustees' representatives for the purposes of the Return Relating to a Small society Lottery Gambling Act 2005 Schedule 11, Part 4 and had signed the return in that capacity.

6.Consider management models for the pool complex: During the last meeting of the Trustees issues had been considered relating to HR challenges within the pool complex. The Secretary introduced a report prepared by AG, MS and himself suggesting that a task and finish group be established to explore three management options for the future running of the pool complex. Ed Rowe spoke about concerns relating to life guards, AG outlined options to be reviewed and MS explained that since the pool had reopened new challenges had emerged that required a review.

The Secretary added that a Group consisting of the AG, MS, the Pool Manger and himself would examine the existing management structure, closer working relations with North Yorkshire Council and the possibility of partnering with a not for profit leisure company with a draft report to be considered at the 20th June 2024 meeting of the Trustees. After discussion it was agreed the Task and Finish Group should review the management options and report back 20th June 2024.

7: Cost converting part of the facility for camper van parking: The Secretary introduced a report prepared by AG and himself seeking authority to cost, liaise with NYC planners and NYC Highways to ascertain if parking for up to 6 camper vans at the rear of the pool complex could be carried out. AG added examples of how the hiring arrangements worked with other organisations and the estimated income. After discussion it was agreed the review should be carried out with a draft report to be considered at the next meeting on 23rd May 2024.

8: Centre Managers Report: In the absence of the Centre Manager AG and CM gave details of operational issues and an update on staffing. During discussions concerns were raised about staffing and it was agreed that in future the Centre Manager or the equivalent of the Deputy Centre Manager would attend the monthly meetings of the Trustees. If the current Trustee meeting arrangements were not suitable for senior staff attending the meetings of the Trustees would be reviewed.

9: Group:

9a: CH gave an update on the meeting of the Facilities Group held on 18th April 2024. CH explained that £6000 was still owed to Adamco but an offer should be made to Adamco of £3000 to close the outstanding issues. The Facilities Group would use the remaining £3000 to complete existing issues such as roof repairs. After discussion the offer to Adamco was agreed.

9b: Finance Group: The Treasurer introduced the notes from the Finance Group held on 16th April 2024. Concern was raised that bookings for children's lessons have gone down and it was agreed the Publicity Group would promote these activities. Overall cashflow was static but needed to improve to meet payment of the loans once the loan holidays were over. It was agreed that the Treasurer could apply to Settle Town Council for funding for gym equipment.

9c: People Group: AG and CM introduced details of the Staff Meeting on 10th April 2024. Issues were raised about lifeguards sitting on poolside.

9d: Publicity and Marketing: MS gave details of the Publicity and Marketing Group held on 16th April 2024 outlining fund raising, social media, newsletters etc. MS added that the prices agreed at the March meeting of the Trustees had not yet been implemented or publicised due to difficulties with timing. The Treasurer added that the prices were due to go up from 1st May 2024 and cash flow was based on this increase.

10: Chair of Trustees: The Secretary reminded Trustees that the Chair planned to resign at the AGM on 18th July 2024 and the Trustees had agreed that a new Chair should be elected from among the existing Trustees. The Chair reconfirmed he would resign on 18th July 2024.

11. Trustees: The Chair asked the three potential Trustees to introduce themselves and explain why they wished to become Trustees: Ed Rowe gave details of his years as Pool Manager and his worries about staffing levels, Ian Dryburgh and Kath Preston explained her strong support for the pool and her very strong community links that would help with fund raising etc.

12: Any other Business:

- a) MS outlined some options for the 50th Anniversary of the Pool including details of the first member of the public to swim in the pool.
- b) CM gave details of the fund-raising event being held at the Rugby Club on Friday 26th April 2024.
- c) Ed Rowe agreed to help with training the lifeguards

13: Date of Next Meeting:

Thursday 23rd May at 7pm

Signed

Chair

Date