

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Meeting of Board of Trustees held on

Thursday 15th August 2024

At the Settle Area Swimming Pool.

Present: Trustees of CIO: Mike Smith (CC): Joint Chair: Ian Dryburgh (ID) Vice Chair: Ian Orton (IO): Secretary: Rosie Sanderson (RS): Treasurer: Ken Larkins (KL) and Chris Hirst (CH) Joint Chair.

The Centre Manager sent apologies

1.Welcome from the Chair: The Chair welcomed everyone to the meeting.

2.Apologies: Anne Galloway and Cynthia Moorehead

3. Declaration of Interest: No declarations were reported.

4.Minutes of the Meeting Held on 18th July 2024: Concern was raised about listing the hourly rate paid to the Duty Manager. After discussion it was agreed to remove this detail from the draft minutes. The chair reminded Trustees that the minutes were posted on the pool website and as such were a public document, but that on occasions it had been agreed that confidential matters should not be posted in the minutes. The chair recommended that the reference to the duty managers hourly rate fell into this category. After discussion this was agreed. With this amendment the minutes were agreed as a true record of the meeting and signed by the Joint Chair.

5.Matters Arising Not on the Agenda: There were no matters arising.

6.Update on Health Check for the Pool Complex: CH gave details of an Environmental Audit to be carried out to the pool complex on 21st August 2024 by Right Directions on behalf of North Yorkshire Council. It was anticipated the draft report would be delivered within 21 days of the audit.

7.Frequency of Meetings: The Secretary reminded Trustees that a previous meeting of Trustees had considered reducing the number of meetings of the Board from 12 down to 6. That meeting decided to defer a decision until after the AGM. The Secretary and Treasurer both made cases to reduce meetings based on the role of the four Groups and the hope that less meetings might attract more Trustees. After discussion it

was agreed the subject would be deferred until the January 2025 meeting due to the number of urgent issues under discussion.

8. Gym Facilities: The Duty Manager had prepared a report outlining the introduction of the gym equipment. The gym equipment was due to be delivered on Monday 19th August and the report included details of renovation, music requirements, aesthetics, lighting etc. Draft prices were also included in the report and these were noted while discussions continued with pool staff.

MS gave details of publicity required to promote the new facilities confirming that £3000 to £4000 would be required over a period of several months. The Treasurer fully acknowledged that spend was necessary to promote the facility but there was no budget for this and new fund raising was required. After discussion it was agreed the Secretary should approach the NYC ward member and Horton Quarry for financial support and the Treasurer would approach Arla. It was hoped that Arla might purchase a number of subscriptions for use by Arla staff.

9: Centre Managers Report: Updates from the Centre Manager had been included within Item 8

10: Groups:

10a: Facilities Group: CH and the Secretary gave an update on facilities update from 18th July 2024 indicating that a new roofing contractor was required. After discussion it was agreed, the Secretary would endeavour to procure a roofing contractor within a realistic radius of the pool.

10b: Finance Group: The Treasurer gave details from the Finance Group held on 12th August 2024 starting with concerns that the café was losing £500 a month; after discussion it was agreed that the Treasurer would discuss increasing prices with the Centre Manager. It was felt that some professional advice from cafes in the town may be helpful and should be sought, even though it was recognised that our café was linked to users of the pool and not a community venue hoping to attract passing trade. The Treasurer gave details of potential income from exported electricity. After discussion it was agreed to move the gas and electricity contracts from YPO to Utility Aid.

10c: People Group: Trustees agreed the hours to be worked by the Centre Manager.

10d: Publicity and Marketing Group: As the main points from the Publicity Group held on 6th August 2024 had already been covered the report was noted.

11: Trustees Update: The Secretary confirmed the Board was now down to eight and it was important we attracted more Trustees.

12: Any other Business:

a) MS drew attention to a number of fund-raising events to be held over the next few weeks. These included Barbie Beer and Boop Event at the Victoria Hall on 23rd August with proceeds to three local charities including the Pool.

b) The Fund-Raising Group were holding a Car Boot sale on 25th August at the Pool.

c) 14th September is the end of the Flowerpot Festival and the pool had been invited to take part in this event which was to be held at the Watershed Mill.

d) Sale of donated goods in the pool carpark on 8th September

e) CH gave details a complaint re sports related noise affecting a community let in the pool. After discussion the Trustees reaffirmed their long standing policy that the swimming pool was a sports venue and sports/recreation meetings took priority over community lets.

13: Date of Next Meeting: Wednesday 18th September 2024 at 7pm

Signed Chair Date