

# Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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## Minutes of

A Meeting of Board of Trustees held on

Thursday 20<sup>th</sup> November 2024 at 7pm.

At the Settle Area Swimming Pool.

**Present: Trustees of CIO:** Chris Hirst (MS) Joint Chair: Ian Dryburgh (ID) Vice Chair: Ian Orton (IO): Secretary: Rosie Sanderson (RS): Treasurer: Anne Galloway (AG) Elaine Howarth (EH) and Mike Smith (CH) Joint Chair.

Tash Ward: Centre Manager

Leah Galloway: Operations Manager

**1. Welcome from the Joint Chair:** The Joint Chair welcomed everyone to the meeting.

**2. Apologies:** Ken Larkins

**3. Declaration of Interest:** No declarations were reported.

**4. Minutes of the Meeting Held on 24<sup>th</sup> October 2024:** After discussion the Minutes were agreed as an accurate record of the meeting and signed by Chris Hirst Joint Chair.

**5. Matters Arising Not on the Agenda:** The Secretary confirmed that sponsorship to compete in the Dragon Boat Race had not been forthcoming and therefore a Settle Pool Team would not be competing.

**6. Centre Manager's Report:** The Centre Manager gave details of the Staff Meeting held on 28<sup>th</sup> October 2024 including details of a new staff training programmes which will run to the end of the year plus additional operational details such as trialling ailing fingerprint recognition clocking in and out system. The Centre Manager also gave details of the return of The Stingrays to Settle Pool training twice a week on Tuesdays and Thursdays.

## **7: Groups:**

**7a: Facilities Group:** CH gave an update on roof leaks, repairs to the lockers in the village area and the resignation of the handyman. Options were reviewed around fund raising for the security cage for the new air handling unit, link alarms to staff phones and a speaker system for fitSpace.

**7b: Finance Group:** The Treasurer explained that the pool complex from June 2024 was losing around £1221 a month with the gym income need to be around £1200 to achieve financial sustainability. The community loans were due for repayment from April 2025 and it was agreed that a letter would go out asking if people wanted the money back, extending the loan period or to donate the loan money to the pool. MS offered to help with the letter to the individuals with community loans.

The Treasurer spoke about the s106 payments from properties being built in Hellifield and Giggleswick with payment linked to the sale of properties at full market price.

**7c: People Group:** Incorporated to Item 6.

**7d: Publicity and Marketing Group:** MS gave details of the meeting of the Group held on 19<sup>th</sup> November 2024 which included the monthly Social Media update, the promotion of the gym facility and an outline of the Fiftieth Anniversary of the pool.

**8: Trustees Update:** The Secretary gave details of approaches to recruit replacement Trustees and options to attract Trustees. Several Trustees indicated different approaches to attract Trustees.

**9: Christmas Supper:** The Secretary indicated it may be easier to hold a Pool Supper in the new year and it was agreed to pursue this option.

**10: Business Plan:** MS had circulated a paper asking the Trustees to agree plans to draw up a business plan to succeed the existing 2020-25 plan. During the discussion Trustees asked about costs, time scale, ensuring the community are involved, public meetings, input from the four groups, the use of surveys and engaging a facilitator. It was agreed the Secretary could approach Sport England about funding for the exercise. After additional discussion the concept of a Business Plan for 2025-30 was unanimously agreed.

**11: Any other Business:**

a) AG gave details of the success of the Christmas Market held at the pool on Sunday 17<sup>th</sup> November 2024. The Secretary was asked to write a thank you letter to the key people who were involved in the Christmas Market.

b) The Chair gave details of the scores from the Environmental Audit held in August 2024. It was agreed Chris, Mike, Tash and Leah would review the scores in the new year in preparation for a further review by Right Directions

**12: Date of Next Meeting: Thursday 19<sup>th</sup> December 2024 at 7pm**

Signed .....

Chair .....

Date .....

