

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Meeting of Board of Trustees held on

Thursday 24th October 2024 at 7pm.

At the Settle Area Swimming Pool.

Present: Trustees of CIO: Mike Smith (MS) Joint Chair: Ian Dryburgh (ID) Vice Chair: Ian Orton (IO): Secretary: Rosie Sanderson (RS): Treasurer: Anne Galloway (AG) Ken Larkins (KL) and Chris Hirst (CH) Joint Chair.

Tash Ward: Centre Manager

1. Welcome from the Joint Chair: The Joint Chair welcomed everyone to the meeting requesting that Item 9 Trustees Update was moved to the top of the agenda.

9. Trustees Update: The Joint Chair announced that Cynthia Moorehead had resigned as a Trustee, but would still support activities to promote the pool. It was agreed the Secretary would write to Cynthia thanking her for all her hard work in the pool and the charity shop. The Chair further added that Elaine Howarth had agreed to serve as a Trustee and the Secretary would report the changes of Trustee to the Charities Commission.

2. Apologies: Cynthia Moorehead and Elaine Howarth

3. Declaration of Interest: No declarations were reported.

4. Minutes of the Meeting Held on 18th September 2024: After discussion the Minutes were agreed as an accurate record of the meeting and signed by Mike Smith Joint Chair.

5. Matters Arising Not on the Agenda: There were no matters arising.

6. Update on Health Check for the Pool Complex: CH, AG IO gave updates on partnership with NYC, staffing restructure and potential not for profit sector management of the pool and it was agreed this item had now been superseded and could be removed from the agenda.

7. Centre Managers Report: The Centre Manager introduced a report outlining details of the opening of the gym on 13th October 2024, the ordering of a water fountain, details of boxer exercise classes, the growth of the early morning swims, staffing updates including details of staff training.

After discussion the report was noted and the Joint Chair thanked the Centre Manager and AG for all their hard work.

8: Groups:

8a: Facilities Group: CH gave an update on building related issues such as roof leaks, changing room lockers, solar panels etc. The roof leaks were particularly pressing and the Secretary reported he had waited an hour for another roofer who did not turn up however he had located another roofer who would hopefully be more professional. Growth bids such as the barrier and solar panels were still linked to funds being processed.

8b: Finance Group: The Treasurer gave details from the Finance Group held on 16th October 2024. KL spoke about options to reduce the deficit on the café including choices of confectionary and retraining of staff to include working in the café. Concern was raised about cashflow still below the desired reserves of £75k, however the Langcliffe tea had raised over £800 and a supporter of the pool had raised over £2000 with a Channel Swim. The Joint Chair gave an update of the recent Environmental Audit and the benefits of the exercise.

8c: People Group: Incorporated to Item 7.

8d: Publicity and Marketing Group: MS gave details of the meeting of the Group on 23rd October 2024 including a very positive social media update and the promotion of the gym facility.

10: Should we consider one larger shop: AG explained that at the Shop Committee meeting on 23rd September 2024 it was suggested that to manage only one charity shop might help with the difficulty of recruiting volunteers. As a result, AG had looked at the former HSBC bank which might be available did not meet all the requirements of a new venue. The Board supported the concept of one larger shop and requested AG to continue to examine any larger retail unit that came on the market.

11: Christmas Supper: It was agreed another Christmas Supper would be a good idea and TW agreed to organize the event.

12: Cyber Security: CH gave details of cyber security with examples of how to ensure security.

12: Any other Business:

a) Dragon Boat Race on 11th May 2025 with a deposit of £699 required. The Board could not support the deposit, given the poor fund raising from the event during the last two years, but suggested the Secretary could see if sponsorship was possible.

b) AG gave details of Christmas Market at the pool on Sunday 17th November 2024.

13: Date of Next Meeting: Wednesday 20th November 2024 at 7pm

Apologies from KL

Signed

Chair

Date