

Settle Area Swimming Pool CIO

Kendal Road, Giggleswick, Settle, BD24 0BU

Charity Registration Number 1171790

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Minutes of

A Meeting of Board of Trustees held on

Thursday 18th July 2024

After the AGM at the Settle Area Swimming Pool.

Present: Trustees of CIO: Chris Hirst (CC): Chair: Ian Dryburgh Vice Chair: Ian Orton (IO): Secretary: Rosie Sanderson (RS): Treasurer: Cynthia Moorehead, Anne Galloway (AG) and Mike Smith (MS). Robert Brown as a Retired Trustee also attended the meeting.

Centre Manager: Tash Ward **Duty Manager:** Aaron Guy

1.Welcome from the Chair: The Chair welcomed everyone to the meeting.

2.Apologies: Ken Larkins

3. Declaration of Interest: No declarations were reported.

4.Minutes of the Meeting Held on 20th June 2024: The minutes were agreed as a true record of the meeting and signed by the Chair.

5.Matters Arising Not on the Agenda: There were no matters arising.

6.Update on Health Check for the Pool Complex: The Chair gave details of conversations with North Yorkshire Council about closer working practices giving examples of people travelling from Skipton for swimming lessons at the Pool. The Secretary indicated he was disappointed that Better had not communicated as well as anticipated. Anne added that new management structures were on the agenda of the meeting.

7.Annual General Meeting Thursday 18th July, 2024: The Chair and Mike outlined the arrangements of having joint Chair and how this would be managed. It was felt that the AGM with 32 members of the public present and the questions from the public were generally helpful.

8.Gym Facilities: Anne introduced the concept of providing gym facilities to help attract a target audience aged 16 to 60 plus; with the gym attracting more males than the current aerobic related activities to the pool complex and asked Tash and Aaron to outline some proposals. Tash and Aaron explained what equipment would attract the most users and gave details of submissions from four companies.

After discussion it was agreed that Pulse Fitness met the full requirements of the project at a cost of £19697 plus VAT (part of which can be reclaimed) and it was agreed that the Trustees would review the details over the weekend and get back to the Secretary if there were any concerns.

It was noted that a monthly subscription of £35 with 50 members would cover the cost of the equipment in a year. The Treasurer indicated that some of the savings from the reductions in the insurance could be used to support the project and the Secretary would seek external funding to help reduce the costs. There will be adjustments to the current membership packages on offer. A "Gym Only" Membership would be added with an increase in price to the current "All Access" membership. "Pay As You Go" access would be permitted.

9: Centre Managers Report: The Centre Manager felt the staff were working as a team and were very keen to see the pool succeed. Appraisals were planned for the next month for all staff including Centre Manager and all senior staff. The Centre Manager explained about a Hydro Yoga Teacher who wished to teach in the pool and it was agreed the post holder would be self employed and pay the pool for the sessions.

10: Groups:

10a: Facilities Group: The Chair gave details of a review required of the roof and a new contractor was in the process of being procured. Other facilities related activities such impact of additional solar panels were noted.

10b: Finance Group: The Treasurer outlined the steadily improving financial position but clearly warned that the re-introduction of paying off the loans would have an impact on cash flow.

10c: People Group: Anne gave details of the working hours of the Centre Manager and the hourly rate of the Duty Centre Manager and after discussion it was agreed the Centre Manager would work 9 till 5 Mondays and 10 till 5 Tuesdays till Fridays a total of 37.5 hours a week. The Duty Managers hourly rate, in view of the increased gym related activities, was increased. Trustees agreed it was desirable for the Centre Manager to be present at the pool every weekday for improved continuity.

10d: Publicity and Marketing Group: Mike stated that the publicity group would need to look at producing a new general publicity leaflet, in light of the decision to expand facilities to include a gym. He also noted to a number of other publicity initiatives.

11: Trustees Update: The Secretary confirmed the Board was now down to eight and it was important we attracted more Trustees.

12: Any other Business: There were no items of AOB.

13: Date of Next Meeting:
Thursday 15th August at 7pm.

Signed

Chair

Date

"Anne gave details of the working hours and hourly rates of the Centre Manager and Duty Manager. After discussion it was agreed the Centre Manager should work a 37.5 hour week including a 9am start on Monday to handle issues arising over the weekend. Trustees agreed it was desirable for the Centre Manager to be present at the pool every weekday for improved continuity.